

Annual General Meeting of the European Federation of Allergy and Airways Diseases Patients' Associations

AGENDA

31 May 2013, 12.00 – 18.00 including welcome lunch 12.00 onwards and refreshment breaks and followed by dinner in town

Venue: [NH Leonardo da Vinci](#), Rome

0. **Opening and welcome** and eligibility and procedure for voting.
Breda Flood, EFA President
1. **Approval of the agenda.**
2. **Election of the Chairperson and Secretary to the Annual General Meeting** and tellers for elections.
3. **Minutes of the previous Annual General Meeting.** Annex 1
4. **Membership** requests. Annex 2
After the preliminary approval from the Board, the AGM will vote on the membership of RESPIRA, Portugal.
5. **Motions by members and the Board.**
No motions have been received.
6. **Activity Report 2012.** Summary presentation. Susanna Palkonen, EFA Executive Officer, Annex 3

Member focus:
 - **EFA trainings: Discussion of feedback and outcomes:** presentation of [event report](#) and members feedback and responses to the 2012 'How to do a national programme on allergy Educational Meeting in Helsinki' & presentation of [feedback from members](#) on the Meet and Greet EU Institutions capacity building programme, Per Ake Wecksell, EFA Board Secretary & Roberta Savli, EFA EU Policy Officer



- 7. Accounts 2012 and Budget forecast.** Annex 4 a, b, c, Ondrej Rybnicek, EFA Treasurer
Funding focus
 - **EU core funding proportion opportunities and obstacles** (60 versus 80%)

- 8. Strategy and Work plan 2013 & summary for 2014.** Annex 5 Summary presentation. Susanna Palkonen, EFA Executive Officer
Note: The Plan for 2013 is for decision and the plan for 2014 for discussion. EFA projects on COPD, Oxygen, Allergy & Asthma will be presented and discussed in detail during the networking day!

Membership focus:
 - **EFA Membership Strategy** for discussion, annex 6, presentation David Brennan, EFA Membership & Programme Officer

- 9. Membership fee.**
The Board proposes to keep the Membership fee at 500 € /member organisation/existing coalition.

- 10. Appointment of the auditor.**
The Board proposes, Fidinter bvba, Belgium.

- 11. Election of Board members 2013-2015.** Annex 7
Moderated by Christine Rolland, EFA Vice President. President and 2 board members will be elected.

- 12. Closing of the Meeting.**

Attachments

- 1 Minutes of the AGM 2012
- 2 Membership application
- 3 Annual Report
- 4 3 a Budget b Accounts 2012 c Financial report 2012 d Auditors report 2012
- 5 Strategy and Work Plan 2013 (& provisional plan for 2014)
- 6 Membership Strategy
- 7 Board candidates

