European Federation of Allergy and Airways Diseases Patients Associations

EFA training for patient experts on allergy, asthma and COPD on getting involved with the European Medicines Agency (EMA)

Tentative date and place: 18th of February 2014, Brussels

Rationale: 15 patient experts from EFA member associations will have the opportunity to discover what the European Medicines Agency (EMA) is and especially how patients can be involved in its activities. Through EFA, patient experts on allergy, asthma and COPD across Europe can be involved in the important work that EMA is doing throughout the process of evaluating and communicating about medicines. This will be the first training of this type organised by EFA, and therefore it will be addressed to beginners. EFA members will learn from the patient experts already involved with EMA, as well as from EMA secretariat itself.

Learning objectives: After completion of the training, EFA members will be empowered to understand the role of the EMA, role of patients at the EMA, manage administrative issues and understand conflict of interest issues linked to being involved in EMA activities (e.g.: meetings, review of documents) and be empowered to effectively and proactively participate.

Draft agenda

10-10:45	**Presentation: Welcome to the EMA: General Introduction to EMA – Isabelle Moulon**, Head of Patients and Healthcare Professionals Department, EMA secretariat Q&A
10:45-11:30	**Presentation: How patients are involved in EMA and training tools available – Isabelle Moulon**, Head of Patients and Healthcare Professionals Department, EMA secretariat Q&A
11:30-11:45	Coffee break
11:45-12:30	**Training: First requirement: How to fill in the administrative forms at EMA**

	(conflict of interest, e-CV) – Susanna Palkonen, EFA Executive Officer, EPF Vice President & representative at the EMA Patient and Consumer Working Party (PCWP) Each participant will have the opportunity to fill in the forms with the support of EMA and EFA experts present
12:30-13:30	Lunch
13:30-14:30	**Case-study: Being involved in information to patients: Review of medicinal product information – Lina Buzermaniene**, EFA Board member & representative at the EMA PCWP Participants will have the opportunity to review a product information in small groups
14:30-14:45	Coffee break
14:45-15:45	**Case-study: Being involved in evaluation of medicines: Participation in Scientific Advisory Groups (SAGs) – Breda Flood**, EFA President Attendees will act as participants in Scientific Advisory Groups helping in the evaluation of medicinal products
15:45-16	**Round-up and needs assessment for further training and support for involvement** Q&A

This event arises from EFA operational programme 2014, which has received funding from the European Union in the framework of the Health Programme (2008-2013). The content of this programme is EFA's sole responsibility; it can in no way be taken to reflect the views of the European Commission and/or the Executive Agency for Health and Consumers or any other body of the European Union. The European Commission and/or the Executive Agency do(es) not accept responsibility for any use that may be made of the information it contains.