

# Terms of Reference: Report writing consultant

“Breathe Better, Get Your Vaccine”  
*EFA Project 2026*

## **APPLICATION DEADLINE: 13 MAY 2026**

EFA is a vibrant alliance of 48 European allergy, asthma and chronic obstructive pulmonary (COPD) patient associations from 28 countries and works for equal access to good quality care, safe, healthy environment and patient participation.

As part of the project “Breathe Better, Get Your Vaccine” on access to vaccines, EFA wants to draft a European report on asthma & COPD patients’ access to vaccination against respiratory infections. The report will be based on a desk review on the immunisation benefits and the access to and availability of immunisation against respiratory diseases among COPD and asthma patients, as well as on a survey conducted among EFA’s member patient associations on national access to vaccination and patient unmet needs.

EFA is therefore looking for an external consultant to support the desk review, design and result analysis of the survey, and the development of the final European report.

## Project background

Vaccination plays a key role in preventing exacerbations and slowing disease progression for people living with COPD and asthma. However, across Europe, there is currently no harmonised life-course immunisation approach for patients with COPD and asthma, resulting in uneven access to vaccination.

At the same time, although the EU has strengthened its capacity to respond to cross-border health threats in the wake of the COVID-19 pandemic, including in the area of vaccination, this progress has not sufficiently addressed uneven access to vaccination against respiratory infections for people with COPD and asthma, despite the clear benefits. Moreover, the existing Council Recommendation on seasonal influenza vaccination, adopted in 2009, is now outdated.

Against this backdrop, EFA launched its 2026 project “Breathe Better, Get Your Vaccine”, which aims to improve access to vaccination against respiratory infections for the respiratory community, including people living with COPD and asthma.

To better understand existing gaps in access to vaccination across Europe for respiratory patients, the project includes an activity focused on generating evidence and knowledge that will be consolidated into a European report. This report will:

- Provide a better understanding of the barriers and gaps in access to vaccination for respiratory infections experienced by the EFA patient community, despite its benefits
- Highlight the EFA patient community unmet needs in relation to vaccination for respiratory infections
- Support the project’s broader objective of increasing European attention to the issue and advocating for updated policy action, in line with the WHO resolution on an integrated lung health approach adopted by the World Health Assembly in 2025
- Empower the COPD and asthma community with evidence and recommendations to strengthen advocacy efforts towards national policymakers and health authorities, promoting improved access to vaccination as part of prevention and care strategies

## Scope of work

To start developing the content of the report, the consultant will conduct **1) a desk review** of EU and European indicators on access to immunisation against respiratory diseases by COPD and asthma patients, including an analysis of currently authorised vaccines in Europe, as well as a review of evidence on the benefits of said immunisation. By showing the benefits and highlighting the access gaps, the desk review has the aim of reinforcing the need for a strengthened and more harmonised life-course immunisation approach across Europe.

In addition, the consultant will contribute to the design of **2) a survey targeting EFA member organisations** on national access to immunisation and patient unmet needs, informed by the desk review, and will analyse the results. The consultant will also support with a workshop ran with the EFA community to follow up on the received results.

Building on these inputs, the consultant will draft **3) a comprehensive European report** that highlights key access indicators and identifies gaps in COPD and asthma patients’ access to immunisation against respiratory infections, as well as the related unmet

needs among these patients across Europe. The report will also include policy recommendations developed by the EFA community, based on the desk review findings, results of the survey and EFA community workshop.

More in detail, the consultant will:

### ***Task 1: Desk review***

- 1.1. Identify and map the main indicators related to access to immunisation against respiratory diseases in Europe (e.g. costs and reimbursement, availability of national immunisation programmes, ...)
- 1.2. Analyse existing evidence and data on these indicators across EFA-represented countries (Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Czech Republic, Denmark, Finland, France, Germany, Iceland, Ireland, Italy, Luxembourg, Malta, Norway, Poland, Portugal, Serbia, Slovenia, Spain, Sweden, Switzerland, the Netherlands, the United Kingdom, Turkey and Ukraine)
- 1.3. List the currently authorised vaccines in Europe
- 1.4. Provide the evidence available on the benefits of immunisation with a focus on vaccinations, highlighting the specific advantages for COPD and asthma patients and addressing key safety concerns related to immunisation, particularly the risk of allergic reactions
- 1.5. Produce a desk review report summarising the findings

### ***Task 2: EFA members survey***

- 2.1. Support the EFA team in designing a comprehensive, patient-centred survey targeting EFA member organisations to assess national access to immunisation against respiratory infections among COPD and asthma patients and to identify the current patient unmet needs in this area
- 2.2. Analyse the survey results and summarize the key outcomes
- 2.3. Support EFA in running a workshop among the EFA community, specifically to follow up on the survey results received.

### ***Task 3: European report drafting***

- 3.1. Consolidate all findings from the desk review and EFA members survey into a final European report

The final report should be written in a clear, accessible, and patient-friendly manner, supporting the empowerment of patient organisations to advocate for improved access to vaccination.

The work will be developed under the management of EFA and a timeline with deliverables and deadlines is presented in a section below

## Expected outputs

The expected final outputs consist of a desk review report, development of EFA members survey, analysis of the survey results and a final European report.

## Deliverables & timeline

The consultant will be responsible for the delivery and quality of the final products. All deliverables shall be submitted to EFA in accordance with the following timeline:

Deliverables	Deadline
Draft desk review	12 June
Draft Survey questionnaire	19 June
Final Desk Review	29 June
Finalised survey questionnaire	6 July
Support EFA workshop	7 – 18 September
Final Survey Results analysis	25 September
Report outline	6 October
Report draft – first review	3 November
Report draft – second review	8 December
Report draft – third review	18 December
Final report	13 January 2027

## Consultant qualifications

<b>Professional experience</b>	<ul style="list-style-type: none"> <li>• Proven experience in the health or life sciences sectors</li> <li>• Proven experience in medical desk research, literature review, and analysis</li> <li>• Track record in drafting and editing materials targeting lay audiences such as patients</li> <li>• Proven experience in drafting comprehensive surveys aligned with specific data-gathering</li> </ul>
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	<p>objectives and information requests (desired)</p> <ul style="list-style-type: none"> <li>• Experience working with patients' groups and medical societies (desired)</li> </ul>
<b>Language</b>	Native level of English

## Proposal submission

Interested applicants should submit a detailed offer, including CV, examples of work and short motivation, to [projects@efanet.org](mailto:projects@efanet.org) by **13<sup>th</sup> of May 2026**. Short-listed candidates will be invited to a meeting in the week of 18<sup>th</sup> of May to present their offer and address questions.