Annual General Meeting of the
European Federation of Allergy and Airways Diseases Patients' Associations

AGENDA

11 May 2012, 12.00 – 18.00 including welcome lunch 12.00 onwards and refreshment breaks and
followed by dinner in town
Hilton Dublin City, Charlemont Place, Dublin 2

0. **Opening and welcome** and eligibility and procedure for voting.
Breda Flood, EFA President

1. **Approval of the agenda**.

2. **Election of the Chairperson and Secretary to the Annual General Meeting** and tellers for elections.

3. **Minutes of the previous Annual General Meeting**. Attachment 1

4. **Membership** requests.

5. **Motions by members and the Board**.

6. **Activity Report 2011.** Attachment 2
- Presentation, Susanna Palkonen, EFA Executive Officer & Lina Buzermaniene, EFA Board member

7. **Accounts 2011 and Budget forecast.** Attachment 3 a, b, c
- Presentation, Ondrej Rybnicek, EFA Treasurer

8. **Strategy**. Attachment 4, attachment 5, attachment 6
- Presentation, Susanna Palkonen
  In focus:
- EU Policy, Roberta Savli, EFA EU Policy and Project Officer
- Funding strategy 2014 onwards, Christine Rolland, EFA Vice President
- EFA Membership in European COPD Coalition, Breda Flood

9. **Work plan 2012.** Attachment 4
- Summary presentation, Susanna Palkonen

10. **Membership fee**.
The Board proposes to keep the Membership fee at 500 € / member organisation/existing coalition 2012.

11. Appointment of the auditor.

12. Election of Board members 2012-2014. Attachment 7
Vice-President and 1 board member will be elected.
- Presentation of voting procedure, Per-Åke Wecksell, EFA Board Secretary
- Presentation of Candidates

14. Closing of the Meeting.

Attachments – to be sent 6 weeks before the AGM, together with final agenda:
1 Minutes of the AGM 2011
2 Activity report 2011
3 Accounts 2011: a financial report & b auditor's report and c Budget forecast 2012
4 Strategy and work plan 2012
5 Funding strategy 2014 onwards
6 Briefing on the membership of the European COPD Coalition
7 Board candidates